

The Board of Directors of the Portage County Port Authority met in a regular meeting in the Portage Development Board/Portage County Port Authority office located at 217 S. Chestnut Street in Ravenna, Ohio on Wednesday, June 22, 2016 at 2:30 PM with the following members present:

David Dix	TN Bhargava	Neil Mann Jr.,	John Ryan
Jack Kohl II	Dominic Bellino	James Wyatt, Jr.	

Also present: John Wray, NEOMED; Denise Smith, Portage County Prosecutor's Office; Brad Ehrhart, Portage Development Board; Diana Fierle, Secretary/Treasurer

Chairman Jack Kohl called the June 22, 2016 meeting to order approximately 2:30 PM and welcomed everyone to the meeting.

Meeting Minutes - A motion was made by Mr. Bhargava to approve the meeting minutes for the regular meeting of March 10, 2016, seconded by Mr. Mann. All voted in favor and the motion carried.

Meeting Notice: Ms. Fierle stated the meeting legal notice was advertised in the Record Courier on Sunday, June 5, 2016.

Financials: Ms. Fierle explained the Treasurer's report (income and expenses) and budget report as of May 31, 2016 and the amounts in our bank accounts. She also stated that Kent State University found our check and will be depositing it in their bank account. **A motion was made by Mr. Bellino to approve the financial statements, seconded by Mr. Ryan. All voted in favor and the motion carried.**

A motion was made by Mr. Bellino to approve the budget report as presented, seconded by Mr. Ryan. All voted in favor and the motion carried.

A motion was made at 2:35PM by Mr. Bellino to recess from the Board of Directors meeting and enter into the 2017 Tax Budget public hearing, seconded by Mr. Wyatt. All in favor and motion carried.

Chairman Kohl called the public hearing to order at 2:35PM. Ms. Fierle read the public notice and stated the draft 2017 Tax Budget had been on display at the Portage County Auditor's office and the Portage County Port Authority office since June 2, 2016.

Chairman Kohl asked for any public comment and there was none.

A motion was made at 2:36PM by Mr. Bellino to exit the 2017 Tax Budget public hearing and enter back into the Portage County Port Authority meeting, seconded by Mr. Mann. All voted in favor and motion carried.

A motion was made by Mr. Bhargava to re-convene to the Port Authority meeting, seconded by Mr. Bellino. All voted in favor and the motion carried.

PDB President Report - Mr. Ehrhart spoke of the Sima project which was approved by the Port Authority earlier this year. He stated that the building is going up as projected. Mr. Bhargava asked how they are getting their employees. Mr. Ehrhart stated they have a lot of luck by putting a sign out in front.

Mr. Ehrhart discussed a possible project that could take place in Medina County. It is a service facility for a 501(c)3 hospice center. The Medina County Port Authority is asking for the assistance of the Portage County Port Authority for this project. He hopes to have more information at a later date.

Legal Counsel report: Attorney Smith discussed a decision from the Ohio Supreme Court regarding the Open Meeting Act including e-mail discussions. There are to be no discussions other than in regular meetings. Attorney Smith stated that since this board doesn't meet as much, please be careful with e-mail conversations. There is also a new public records form to make it easier for citizens to request public records. She went on to explain the process further.

Finance/Audit Committee report: Mr. Bellino stated in the packet is the information for the 2014 & 2015 Audit from Charles E. Harris. Everything is acceptable with no discrepancies. As far as they are concerned we had a good audit. The state also accepted the audit report from Charles E. Harris. We will be reviewing the draft 2017 Tax Budget later in the meeting.

DISCUSSION

Rootstown Township/School Project – Mr. John Wray from NEOMED came to discuss a project the Rootstown School District might need assistance with sometime next year. Rootstown will possibly be creating a JEDD with the City of Kent to assist with the project. The Rootstown School District may need assistance with funding to build a new building on a 60 acre parcel in Rootstown. It is a different parcel from where the schools stand now. Mr. Wray was not looking for any approvals at this time. This was just informational at this time. Mr. Wyatt asked where the site is. Mr. Wray stated he wasn't sure but thinks they are looking at 2 parcels that have access to water and sewer. The land where the schools currently sit will be open for other future development. Mr. Wray stated there is a public meeting regarding the JEDD at a later date in June. Mr. Wray stated if it moves forward they will come back to the port authority between now and May 2017.

Sign request on Ravenna Property - Chairman Kohl spoke about the requests he's been receiving to put signs and other things on the Port Authority Property in Ravenna. Ms. Fierle mentioned that Celebrate Portage wants to use the property as a parking area during the car show. After much discussion the Port Authority Board of Directors decided they would not allow any usage of the property due to liability issues and also they don't want to see the land get ruined from parking or other things. If you start allowing these types of things you will have to allow it for everyone.

Ravenna Property

Update - Mr. Chema attended the meeting to update the directors on where he is with the property. He stated there are no partners that want to put money into it and he hasn't received any MOU's from any

schools. They have an interest, but don't want to front the money for the project. Mr. Chema's suggestion was to speak with local developers to get their opinions on what they feel should go on the property. He thought maybe upscale townhouses, healthcare facility. Mr. Bellino thought maybe a medical research facility. What are our next steps? Should someone be out talking to potential developers to brainstorm ideas? Mr. Chema stated he would get a list of people that we could talk to for ideas. Chairman Kohl asked if Mr. Ehrhart and Ms. Fierle could set up a meeting with him, Signet, Fairmount Properties and Moody Nolan? They stated they would set those meetings up.

Property Maintenance

Mr. Ehrhart received several quotes for the maintenance of the Ravenna property with the lowest being \$100.00 for each mow. **A motion was made by Mr. Dix to approve the lawncare contract for the Ravenna property, seconded by Mr. Wyatt. All voted in favor and the motion carried.**

Report - Chairman Kohl stated he thought it would be a good idea to have a 10 year anniversary piece printed that showed what the Port Authority has done over the last 10 years. PDB puts together a great annual report and he'd like it to look like that. Mr. Bhargava thought we should get a few quotes and bring it back to the directors. The directors agreed this would be a great marketing piece. Ms. Fierle stated she would bring a couple quotes to the next meeting. She also stated that the PDB contracts with Susan Mackle and she has done great work for a very reasonable price. She will make sure to get a quote from her.

Responsible Contractor: Chairman Kohl thought we should have a committee to review this topic of concern. Mr. Wyatt and Mr. Dix said they would be on this committee.

CONSIDERATION OF NEW RESOLUTIONS AND MOTIONS

2017 Tax Budget – After the required public hearing, *a motion was made by Mr. Bellino to approve the 2017 Tax Budget and forward it to the Portage County Auditor's office, seconded by Mr. Ryan. All voted in favor and the motion carried.*

CORRESPONDANCE

KSU Building Dedication

Chairman Kohl, Director Bellino and Mr. Ehrhart attended the dedication of the Center for Philanthropy and Alumni Engagement. Mr. Kohl was invited to say a few words and be part of the ribbon cutting ceremony.

Ms. Fierle reminded everyone of the meetings for the remainder of 2016.

There being no further business to come before the Board, the meeting of June 22, 2016, a motion was made by Mr. Wyatt to adjourn the meeting, seconded by Mr. Bhargava, all in favor. The meeting adjourned at 3:45PM. We do hereby certify that the foregoing is a true and correct record of the Portage County Port Authority Board of Directors' regular meeting on June 22, 2016.

T.N. Bhargava

John Ryan

Dominic Bellino
Vice-Chairman

Jack Kohl II
Chairman

Neil Mann, Jr.

David Dix

James A. Wyatt, Jr.

Diana Fierle
Secretary-Treasurer